

## Tauondi College

Tauondi is a Kurna word, meaning to penetrate or break through. The name of the College acknowledges the Kurna people, our hosts and the traditional owners of this land.

Tauondi College is an Aboriginal Community College located at Port Adelaide, South Australia and has been delivering nationally accredited courses and non accredited Adult Community Education programs to the Aboriginal Community since 1973.

We acknowledge Aboriginal and Torres Strait Islander Peoples as the Traditional Owners of this country throughout Australia, and their connection to Land and Community. We pay our respect to them and their cultures, and to the Elders both past and present.



**Tauondi**  
**Aboriginal College**

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# ICT Information, Digital Media and Technology

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## *ICT10115 (current)*

### *Certificate I in Information, Digital Media and Technology*

This course provides the skills and knowledge for individuals to safely perform foundation digital literacy tasks using a personal computer and a range of software applications and digital devices.

#### **Career Opportunities**

This qualification provides foundation digital literacy skills to support a wide range of varying industry occupations.

## *ICT20115 (current)*

### *Certificate II in Information, Digital Media and Technology*

Certificate II will gain foundation level information and communications technology (ICT) skills and knowledge. The practical business-oriented skills covered, will allow participation in various areas of information technology. You will develop the knowledge and skills required to operate a personal computer and a range of application software, including word processing, spreadsheets, databases, presentation packages, various digital media, email and internet browsers. You will also learn the installation of computing equipment. The outcomes provide a foundation for developing higher-order computing and information technology skills.

#### **Career Opportunities**

- Basic ICT support to office assistant or equivalent level
- Records management or data processing at a junior level
- Applications support officer
- Supplement ICT functions in roles in other industries, e.g. retail, warehousing or manufacturing

## *ICT30115 (current)*

### *Certificate III in Information, Digital Media and Technology*

This course provides the skills necessary for an individual to be competent in introductory ICT technical support. A graduate can support information activities in the workplace and achieve a degree of self-sufficiency as an advanced ICT 'user'.

- Web Design
- Networking
- PC Support
- Advanced Applications

The course provides for natural progression into several Certificate IV in IT qualifications including Web technologies, Network administration, Programming or Support.

#### **Entry Requirements**

Applicants must meet the minimum requirements for enrolment. The eligibility criteria is vital in ensuring successful completion.

- Minimum 16 years of age
- Proof of Aboriginality
- Validated Unique Student Identifier (USI)
- Completion and results of Tauondi LL&N assessment
- Interview with Trainer for Certificate III qualification

#### **Work Placements**

Certificate III students are required to undertake work placement. Host employers may require students on work placement to undergo a National Criminal History Check and have further training such as applied first aid, manual handling or child safe environments prior to the commencement of their work placement. Tauondi College will also support students in gaining these certificates.

Tauondi Support Service Centre will assist students with mentors for work experience and employment.

#### **Duration**

Certificate I in Information, Digital Media and Technology - two academic terms;

Certificate II in Information, Digital Media and Technology - three academic terms;

Certificate III in Information, Digital Media and Technology - four academic terms;

runs four days a week Monday to Thursday 9 am - 3 pm.

#### **Recognition of Prior Learning (RPL)**

If you have previous experience, you may be eligible for recognition of prior learning for certain units in the course. RPL recognises that you may already have the competencies required either through past studies or life/work experience. You can discuss this with your trainer further if you feel you have skills and knowledge relevant to your course.

